

**Dynix Policy Committee Meeting  
Rolling Prairie Library System  
September 15, 2004**

The meeting was called to order by Committee Chair, Linda Meyer.

Those present included Cyndi Bowman, Sue Byers, Carolyn Greger, Robyn Hendricks, Libby Letterly, Lois Morse, Dorothy Siles, Amanda Standerfer, Carol Waterman, and Amy Williams.

The minutes for the August 25, 2004 meeting were approved with a motion by Amanda and a second by Cyndi.

Under unfinished business, Sue reported that the batch and purge control of notices is going fine. RPLS batches and purges notices for everyone except Lincoln Library and Decatur Public around 9:00 a.m. each morning. Lois reported that the non-borrower btype testing is going well. She said that she created a test borrower and it does not allow checkout to that card. She is still working on how this btype will work with the media scheduler. Linda reported that a message went out to the list-serv that new releases should not be circulated prior to the publisher's release date. No one has noticed this happening in the past month. Linda will also announce at the Users Group meeting.

Under new business, the 9/13/04 draft of the policy manual was discussed. Cyndi moved and Amanda seconded that the 9/13/04 version with revisions be sent to the Governing Board. The Governing Board will vote on the draft between September 21<sup>st</sup> and 25<sup>th</sup> and then it will go to the membership for approval at the Users Group meeting. There was a discussion about ILL patrons out of system and the amount of time they can borrow items. Amy moved and Carolyn seconded to recommend to the Governing Board a change to 28-day circulation period for out of LLSAP ILL's with the stipulation that the individual library can change this if they want. There was a discussion about review notices. Sue is going to make a change so that they are not generated anymore.

The next meeting is set for Wednesday, November 17, 2004 at 1:00 p.m. at RPLS.

The meeting was adjourned.

Notes by Amanda Standerfer