

Worksheet

Plan for Ongoing Building Maintenance, Replacement and Repairs

The purpose of this plan is to provide an optimum library facility for the patrons of **The Public Library** within the limitations of the resources available. The plan goals are to anticipate future expenditures, to monitor current facilities and to correct existing problems. The Board of Trustees and the Library Director will conduct an annual survey of the facility.

Category	Original Installation Date	Replacement Year	Inspected	Estimated Replacement Cost
Structural				
Roof				
Gutters				
Floor Support				
Entrances/Exits				
Facade				
Grounds				
Sidewalks				
Parking Areas				
Drainage				
Electrical				
Lighting Interior				
Lighting Exterior				
Alarm Systems				
Elevator				
Plumbing				
Bathrooms				
Water Fountains				

More Categories or Points to Inspect:
